

**Board of School Trustees Regular Meeting Minutes
Hamilton Community Schools
903 South Wayne Street
Hamilton, IN 46742**

Date Posted: February 13, 2017

Meeting Date: February 20, 2017

Meeting Time: 6:30 p.m.

Location: Board Room, Hamilton Jr./Sr. High School

***MEMORANDUM OF MEETING**

Those present representing the Hamilton Community Schools Board of School Trustees: President, Mark Gould; Vice President, Robert Gaff; Secretary, Lee Stoy; Members, Jeremy Hill and Stacy Shull.

Absent: None

Representing the administration: Superintendent, Dr. Nicole Singer; Corporation Secretary, Colleen Karas; Elementary Principal, Greg Piatt; Jr./Sr. High School Principal, Chris Gerbers; and Jr./Sr. High School Dean of Students, Justin Hoard.

Visitors in attendance were:

<u>Motion made by</u>	<u>Second</u>	<u>Vote</u>	
			1. CALL TO ORDER by Mr. Gould at 6:40p.m.
RG	JH	5-0	2. APPROVAL OF CONSENT AGENDA
			3. PATRON PARTICIPATION - None
RG	JH	5-0	4. CONSENT AGENDA a. Claims Docket b. Approval of Minutes

RG	JH	5-0	i. Regular Meeting January 9, 2017
RG	JH	5-0	c. Personnel Report
RG	JH	5-0	i. Spring ECA Payouts (see attachment)
			ii. Resignation of Debbie Herkenhine end of 2016-2017 school year
			d. Receipt of Funds
RG	JH	5-0	i. Hamilton Lions Club for High School Academic Teams (\$500.00)
RG	JH	5-0	ii. Fremont Outlet Shoppes for Elementary Art Club (\$511.00)
RG	JH	5-0	iii. Auburn Bass Masters (\$25.00) for use of parking lots
RG	JH	5-0	5. NEW BUSINESS
RG	JH	5-0	a. Approval of Non-Certified Staff Handbook
RG	JH	5-0	b. Approval of Non-Certified Staff Stipend Dr. Singer approached certified staff members to discuss a stipend that had been left over totaling \$10,125.80. Made a suggestion to use the money to give bonuses to non-certified staff members. Certified staff member agreed that the money should bot to those on staff that had not received recognition for their hard work. Each non-certified staff members will receive a total of \$532 from the funds. Mr. Gould commended the teachers for supporting this stipend for the non-certified staff.
RG	JH	5-0	c. Approval of Transportation Handbook
RG	JH	5-0	d. Approval of Inter and Intra Fund Transfers for the 2016 Calendar Year
RG	JH	5-0	e. Approval of the 2017-2018 Academic Calendar Dr. Singer commented, "New Academic Calendar" revised with the intent to provide more alignment with other schools."
RG	JH	5-0	f. Approval of the 2017-2018 Hamilton Jr./Sr. High School Course Guide Mr. Gerbers commented, "The new Course Guide will feature higher level math courses, extra science courses, and room for AP courses for students. The challenge was to add course offering without adding staff. Looking at teachers' licenses was the key."
			6. SUPERINTENDENT'S REPORT
			<ul style="list-style-type: none"> • Dr. Singer reported a cost savings of nearly \$170,000 by reworking contracts and services that the school currently use. These cost saving measures will continue, currently looking at copier/printer agreements.

			<ul style="list-style-type: none"> Alert Solution Communications was rolled out this past week by sending a test message via text on Tuesday 2/14, email on Wednesday 2/15, and phone on Thursday 2/16. Text message will be used for quick reminder, check your email for important information, school delays and closing. Email message will include newsletters and event calendar. Phone messages will be used for emergencies.
			<p>7. ADMINISTRATORS' REPORT</p> <p>a. Hamilton Elementary School Academic Report Mr. Piatt reported the Elementary school has a State Grade of "B" and attributed this growth to all of the hard work done during the previous school year by staff and students. Moving forward would like to improve daily attendance from a 95% to 97%, continue growth in language and math, hold regularly data meetings with teach and most importantly, remember that we are here for the kids. ISTEP begins next week February 27 through March 10th, and lastly, Kindergarten Round-up for the 2017-2018 school year will be Thursday, March 2nd.</p> <p>b. Hamilton Jr./Sr. High School Academic Report Mr. Gerbers used an analogy of "Driving to California and how you need a map but, first you must know where you are before you can move in the right direction." Going forward plan to add more critical thinking to content areas, develop local assessments, continue professional development, and improve the school climate. On February 21st the US Army Traveling Semi will be at the school with activities for students in grades 7-12 to participate as part of the Anti-Bully Campaign. Mr. Hoard reported that Hamilton boys' basketball team will play the winner of Bethany Christian and Lakeland, on Friday March 3rd at 7:30. Girls Softball is back on the Spring Sports schedule with 12 girls signed up. Congratulation to Emma Gaff for making Basketball All Conference and Impact student, Maggie Ingledue who advanced to Skills USA Indiana State Competition for Engineering Technology.</p>
			8. BUSINESS MANAGER/TREASURER'S REPORT - None
			<p>9. SCHOOL BOARD MEMBER COMMENTS</p> <p>a. First Reading of NEOLA Policies Vol. 26 Nos. 1 & 2 (see attached)</p>

RG	JH	5-0	10. ADJOURNMENT at 7:35 p.m.
			<p>BOARD PUBLIC WORK SESSION Mr. Gould called to order at 7:40 p.m.</p> <p>Discussion was open to board policies on the agenda, general consensus on out state transfer terms as broad as possible to allow the superintendent flexibility. Policy 1240 was discussed. It was suggested the ISBA rubric as an option for the superintendent’s evaluation. The board will review further and discuss at the next work session.</p> <p>Adjournment at 8:00 p.m.</p>

**Upcoming Meetings:
March 20, 2017: Regular Board Meeting at 6:30 p.m.**

Respectfully submitted,

Hamilton Community Schools
Board of School Trustees